St. Gabriel the Archangel

Administration Committee Meeting Minutes

September 22nd, 2015

**Attendees:** Amanda Wolz, Fr. John, , Shawn Fox, Jeff Hopper, Deacon Adam, Marcia Brey, Matthew Goetz, Jim Raver, Brent Taylor

**Not Present:** Brian Glanz, Steve Mattingly

**Opening Prayer**: Fr. John

**Agenda:**

1. Sound System Complaints/Issues

**Next Admin Committee Meeting** – This was a special session specifically for the purpose of discussing the sound system issues - The next regularly scheduled meeting will be from 6:00 – 8:00pm on Nov. 3, 2015 in the Conference Room

**MEETING MINUTES:**

**Sound System Issues:**

* Fr. John and Deacon Adam outlined the complaints they have received recently
  + Sound is inconsistent
  + Dead spots in varying places within the church
  + Complaints reported from across all demographic groups
  + Equipment to aid those having difficulty hearing is available, but is unused by parishioners
  + They are concerned the current system may be inadequately designed for our needs
* Jeff reported an inspection of the speakers revealed that some speakers had become disconnected
  + Reconnected 3-4 weeks ago
  + Complaints persist
* An upgrade to the sound system was installed in 2012
  + Supplemented existing system with installation of the center speakers above the altar
  + Replaced the sound board at that time
* Identified three potential vendors who may be used to review the current system and make recommendations on how to resolve the current issues
  + ISSG - an AV integration company that did the sound system at St. Patrick
  + Mom’s Music - sound system vendor who has worked on similar projects
  + Conrad Schmitt Studios - restoration and conservation company
* Will look at prior records to determine vendor on 2012 upgrade - **Marcia**
* Consensus is to ask at least two vendors (including the vendor that upgraded the system in 2012) to review the current system and make recommendations to solve the issues we are experiencing -- **Jeff with oversee with Brent’s help**
  + Goal is to have recommendations for the group’s review at the next regular meeting in November
  + If problems continue to worsen, another special meeting may be called

Respectfully submitted by Shawn Fox, Chair.