St. Gabriel the Archangel

Administration Committee Meeting Minutes

April 11, 2017

**Attendees:** Curtis White, Shawn Fox, Amanda Wolz, Matthew Goetz, Maria Dawson, , Louis Wantland, Marcia Brey, Mike Hillerich, Brian Glanz, Jeff Hopper

**Not Present:** Fr. John, Larry Mikesell, Jeff Hurst, Alaina Mikulcik, Dave Slaughter, Jeff Miller

**Opening Prayer**: Fr. John

**Agenda:**

1. Updates

 - Playground

 - Ministry House

 - Curb Appeal Project - Wayfinding

 - Long-Term Maintenance and Capital Improvements Plan

1. Strategic Plan

 - St. Gabriel Park Land Development Strategy and Timeline

1. Next Meeting Date
2. New Items

**Next Admin Committee Meeting** – April 11, 2017 at 6pm

**MEETING MINUTES:**

**Playground Proposal:**

* Community Review of the project was held with 15-18 people present. Responses were generally positive. Most neighbors requested that play space not have an open entrance to the neighborhood.
* Permits for design were submitted to the Archbishop for signature. Next step will be to submit permit applications to planning and zoning.
* Process is still on track for completion in Fall, 2017.
* Bottle Cap project is planned in conjunction with the Boy Scouts.

**Proposals to use St. Gabriel Ministry House:**

* Repairs are 95% complete.
* Sentry Home Living offered to complete a free design of the interior and offer a deal on furniture and technology.
* Quilters may move their meetings to the Ministry House.

**Curb Appeal Project:**

* Group continuing to work on design. May only need one more meeting to complete the design.
* Proposed Design may be complete by next meeting.

**Strategic Plan:**

* Long Term Maintenance and Capital Improvement Plan:
* List is together. Further update/review tabled until next meeting.
* Land Acquisition:
* Initial discussion of timeline and deadlines that will need to be met.
* Will hold special meeting in April to review repair needs and cost estimates for the Main House.
* Subcommittee to be formed to meet with Booker Design to work on informal design options for development of new land. Plan to present potential options at special meeting in April.

**Next Meeting:**

* Special Meeting - April 11 at 6pm in Loft 1
* Regular Meeting – May 9 at 6pm, location TBD

**New Items?**

* None

Respectfully submitted by Shawn Fox, Chair.