**Bradley Gardens School PTO**

**2019-2020**

**Deposit Form**

***\*Must be included with all Deposits\****

Today’s Date: Total Amount for Deposit: *(D)*

Event Name:

*Check Total: $ (A) Cash Total: $ (B) Coin Total: $ (C)*

Prepared by: Verified by:

|  |  |  |
| --- | --- | --- |
| Itemized Deposits: | **Number of:** | **Dollar value of:** |
| **Checks:** |  | (A) |
| **$100 bills** |  |  |
| **$50 bills** |  |  |
| **$20 bills** |  |  |
| **$10 bills** |  |  |
| **$5 bills** |  |  |
| **$1 bills** |  |  |
|  | **Total Value of Cash in bills**: | (B) |
| **Coins** |  | (C) |
|  | **Total Deposit (should match to above)** | **$ (D)** |

**\*\*\*All completed forms and money must be hand delivered to**

**Rachel Bohach, PTO Co-Treasurer.**

**To make arrangements, please email Rachel at: bgsdeposits@gmail.com**

**Treasurer’s use only:**

Deposit Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_