**Minutes – Open Session (dial in)**

**Meeting of the Board of Directors**

**Pine Lake Preparatory, Inc.**

**Monday, May 13th 2019 at 12:00 pm**

**Public Dial In Number:**

515-604-9715

code: 531573

**Invited: Sarah Phillips, Sara Thomas, Marianne Umphlett, Pamela Frost-Shirley, Bill Aull, Jeremy Shook, Emily Fowler, Brendan Kelly, and Jason Yanni**

**Attendees:** Sarah Phillips, Marianne Umphlett, Emily Fowler, Pamela Frost-Shirley, Bill Aull and Jason Yanni

**Absent:** Sara Thomas, Jeremy Shook, and Brendan Kelly

**School Leadership Present:** Andrew Moceri and Sherri Fletcher

1. **Call to Order and Attendance (12:07 pm)**
2. **Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

*No Conflicts*

1. **Public Comment (12:08 pm)**

*No*

1. **Approval of Agreement to Purchase two (2) New Thomas School Buses (12:08) –** Andrew Moceri

*Discussed the need for the buses and the budget implications related to the lease to own financing model.*

*Motion to approve agreement to purchase two new Thomas School Buses understanding that we are working on a lease to own financing option*

*Move to motion made by: Sarah Phillips*

*Second motion made by: Marianne Umphlett*

*Motion Passed: Yes - Unanimously*

*Any one abstained: No*

**5. Adjourn (12:23 pm)**

*Motion to adjourn meeting*

*Move to motion made by: Sarah Phillips*

*Second motion made by: Marianne Umphlett*

*Motion Passed: Yes - Unanimously*

*Any one abstained: No*