MEETING MINUTES FOR
METHACTON COORDINATING COUNCIL MEETING
MAY 9, 2016

I. Call to Order. Present: Gabby Winters, Liz Drummond, Mary Hull, Brenda Hackett, Jen Cancro, Nicole Drake, Jen Stephenson, Tracey Courtney

II. Approval of April minutes- the MCC will approve once minutes are received.

III. Amendment to Bylaws- Members from the schools that will be most impacted (Skyview and Arcola) were not both present. Decision was made to conduct a vote via email. No concerns or discussion about the proposed amendment.

IV. Nonprofit Update- The application has been submitted. Ms. Hackett noted that approval may take 1-2 years. We are now covered under "applied for" status and we can use the MCC EIN going forward because it will not change. Gabby will distribute sales tax exemption forms to everyone along with instructions for use.

V. Treasurer's Update- training for 2016-2017 Treasurer will take place on May 23rd or May 24th. Gabby is also happy to meet with any other officers who have questions about the new process.

VI. Schedule for 2016-2017- We will keep the 2nd Monday of each month as the scheduled time. This will work for our Board liason (Ms. Hackett) as well. Ashley will make reservations on School Dude.

VII. Schools- Recent Events-

1. Woodland- great job on Bus Driver Appreciation breakfast! Drivers loved that the parents stayed and talked to them. Woodland has info on the amount of food for the school which hosts next year. Some food came from our Technical Career Center.

2. Request from Arcola- Arcola parents have had to staff all

planetarium events this year- can every school take a month? Staffing involves 1-2 people checking people in. Nicole will check on whether or not volunteers can get in free. Assent by all schools present.

3. Eagleville- doing a memorial mosaic bench for teacher who passed. Concern for vandalism since profanity is an issue on the playground after he weekend.

4. Worcester- about to start a Buddy Bench and curriculum with school counselor. Also going to sponsor and support building of an outdoor classroom.

VIII. School Officers and MCC Representatives for 2016-2017- please email this information to Ashley once it is known.

IX. Old Business- none

X. New Business- vote to adjourn until September- unanimous vote

XI. Adjournment

Options for Reorganization

I. Become a member of the national Parent Teacher Association

A. Pros:
   1. *Oversight and assistance from national organization*
   2. *More financial oversight and guidance*
   1. *Nonprofit status obtained from state and national organizations without a separate application*

B. Cons:
   1. *Annual dues of $5 per voting member*
   2. *Cost of insurance borne by H&S associations*
   3. *Each school will become an independent member and require applications for EIN, tax-exempt status*
   4. *Each school will file own tax forms annually*

II. Become an independent, unaffiliated incorporated entity

A. Pros:
   1. *MCC with more independence*
   2. *Each H&S with more autonomy*

B. Cons:
   1. *Cost of insurance born by H&S Associations*
   2. *Not affiliated with MSD- less assistance*
   3. *MCC would be charged with oversight of each H&S*

III. Become a District-affiliated incorporated entity

A. Pros:
   1. *Insurance covered by MSD*
   2. *Stronger working relationship between MSD and volunteers*
   3. *No need for EIN for each H&S*

B. Cons:
   1. *Less autonomy of each H&S*

C. Other notables:
   1. *Amendment of current bylaws*
      a) "Chapters" become "Departments"
      b) School official on the MCC Board
      c) Insertion of Equal Opportunity Declaration
   2. *Each H&S will have the same bylaws (see attachment)*
      a) Executive Board with minimum of 3 members and flexibility to add more as needed.
      b) Treasurer cannot hold another position
      c) Each H&S will report financial information to MCC for tax filings and audit
      d) Term limits dependent on grades in school
      e) Code of Ethical Conduct and Conflict Resolution included in Bylaws
   3. *Financial oversight of each H&S by both MSD and MCC*
   4. *MCC will file one tax form for all H&Ss (departments)*

IV. Nonprofit status

A. Optional

B. Pros:
   1. *Matching donations*
   2. *Ability of donors to take a tax deduction*
   3. *More potential donors*

C. Cons:
   1. *Depending on the chosen MCC structure, one school could jeopardize the nonprofit status of the MCC*
   2. *Extra paperwork to file (filled out and ready to go)*