1/11/2016 MCC Meeting

Attendance : Michelle Bauer, Tracy Courtney, Nicole Drake, Mary Hull, Ashley Wilkerson, Meg Cunnane, Gabby Winters, Amy Smith, Liz Drummond, Vance Diesel & Jen Stephenson

Meeting was called to order at 7:04PM

Approval of December minutes

Gabby Winters/Non-Profit Status Update

Gabby Winters and Liz Drummond met with Dr. Zerbe. It was determined that proceeding into Non-profit status is the correct direction for MCC. This must be done to obtain a tax ID. It is not legal for Home and Schools to be using the school district's tax ID.

* since we will be filing taxes as a joint entity, the accuracy of the numbers are very important. To ensure that, each H&S's treasurer will have MCC look over their financials.
* The MCC Treasurer will communicate with the H&S presidents and treasurers.
* There will be a training session for all treasurers in March or April.
* Exact instructions will be drafted into manuals so that they can easily be handed off from an outgoing treasurer to an incoming treasurer.
* This reporting and accountability will not only help with tax filing, but will also streamline practices at each school, and allow treasurers to reach out to one another in a network.
* Gabby Winters (the MCC Treasurer) and Liz Drummond (the Skyview Treasurer and Woodland President) will be working closely together on these tasks, and will communicate with the H&S treasurers.
* For next school year, a Treasurer 101 course will be offered for training purposes.

Insurance Coverage

* Any volunteer solicited by and/or required by a district employee will remain covered by the district's insurance. (This was confirmed by Dr. Zerbe, who was present after the meeting). This means library, lunchroom, field trips, field day, homeroom parents, etc are covered. MCC needs to find coverage for events sponsored by H&S, like movie night, fun day, game night, etc.
* Zerbe has given permission for MCC to investigate per event insurance (Okay'ed by Whiteleather)
* MCC is going to contact each H&S for a list of yearly events. After obtaining that information and necessary details (description of event, estimated number of attendees, etc), MCC will use that information to get quotes for per event coverage from the district's insurance company as well as two or three others.
* The district requires a certificate of insurance but no specific insurance vendor is specified.
* MCC will reach out to Post Prom to see what kind of insurance policy they hold.

Code of Conduct

* Each H&S board should review the *Ethical Conduct Agreement for Home & School Governance* that was drafted by MCC and communicate any edits/changes/concerns to MCC via email to Michelle Bauer.
* This will be a document that each board member must sign and abide by.

* The *Conflict Resolution Process* will also be voted on. This process will be used by each Home & School board to manage itself, and if needed, MCC will follow it for H&S conflicts needed outside resolution.
* At the end of the school year, when new officers are elected, each Home & School must provide one Faculty Liaison—and one alternate-- whose duties will include conflict resolution as stated in number 8 of the document.

MCC Color Run—May 14th

* This event is still in the planning process, but currently the idea is to have each school man a station with volunteers.
* Each school will receive sponsor packages, and is asked to recruit 3 sponsors. These sponsors can be present at the event to distribute their information, and they will have a spot on the participant t-shirts.
* Location of run: Heebner Park
* Each school should decide what local, Methacton-resident-benefitting charity it would like its portion of the funds raised to go towards. This is a charity run being used as a community event.
*Look into timer companies for the event

Dr. Zerbe & Chris Boardman joined meeting

Technology/Communication Issues

* Angela Linch, District Communications Director, is going to meet with the MCC Board to discuss how to better use e-alerts and other forms of communication and technology. Zerbe is open to input and to merging or changing our current processes.
* There will be discussion of the pros & cons of the current system.
* Zerbe is looking into granting wifi access for H&S officers while they are in the school buildings.

Transportation

* MCC reps brought up ongoing bus issues, primarily at Arrowhead, Skyview, and Audubon.
* There is concern that the Metz bus drivers are using their cell phones to communicate with dispatch. (It is illegal for a bus driver to use a cell phone while the bus is on the road.)
* There are also concerns at Arrowhead regarding re-routing that has been taking place this month, and buses traveling over bridges that will not hold a bus' weight.
* Both Zerbe and Boardman stressed that some of the issues within the transportation department are personnel matters that are being addressed internally and that they are not at liberty to discuss. Zerbe also shared that some common sense approaches are being utilized now that weren't before, and that new policies have been written and put in place.
* Zerbe is going to contact all of the school principals to ask for bus feedback.

District/H&S relationship

* Zerbe: MCC should ask the district for what it needs help with. MCC could invite the School Board and Admin. to events and meetings where appropriate.
* Boardman: "We are all part of the Methacton Team." There are new policies in place to increase the school district's interactions with both townships(Lower Providence & Worcester). Students and their

interactions with the board are going to be increasing, starting at Jan. school board meeting

Meeting was adjourned at 8:10PM

NEXT MEETING FEB. 8th @ 7PM MHS LIBRARY