Methacton Coordinating Council, Inc.
Meeting Minutes – August 13, 2014

I. Welcome & Introductions

The meeting was called to order at 7:05 pm by President Christine Steere.

II. Attendees

Brenda Hackett, Lisa Coupe, Kim Woodring, Michelle Bauer, Christine Steere, Gabby Winters, Sue Gabriel, Meg Cunnane, Melissa Schreiber and Cathy Cleary.

III. Review and Approval of Meeting Minutes

The minutes for the May 28, 2014 and June 18, 2014 meetings were approved without objection or addition.

IV. Insurance

We have submitted an application for liability insurance for 1/1 limits at $525.00 to be paid by Dr. Zerbe. We can apply for other lines at a later date.

V. By-Law Development

Christine provided draft by-laws that we worked on this summer. We need to review our existing by-laws with our summer draft to determine what if any areas to combine.

VI. Home & School Treasurer

We discussed QuickBooks versus Quicken. We are moving forward with QuickBooks at a cost of $60 per month for 10 users. This will facilitate the roll up of data for the Coordinating Council Treasurer.

VII. Chapter Member Dues

We voted and approved that each school will pay $250.00 for dues.

VIII. Home & School Contact Information

Each representative is to provide their board members contact information to Christine.

IX. Future Meetings

We discussed future meetings for the 2014 – 2015 school year; four (4) with administration and three (3) without. We will look at the second Monday of each month.

X. Next Meeting

The next meeting will be September 8, 2014 at 7:00 pm; location to be determined at a later date.

XI. Adjournment

The meeting was adjourned at 8:30 pm.