Methacton Coordinating Council, Inc.
Meeting Minutes – June 18, 2014

I. **Welcome & Introductions**

The meeting was called to order at 7:05 pm by President Christine Steere.

II. **Attendees**

Brenda Hackett, Kim Woodring, Christine Steere, Sue Gabriel, Barbarann Probst.

III. **Review and Approval of Meeting Minutes (May 28 2014)**

The minutes for the May 28, 2014 meeting were NOT approved due to lack of attendees.

IV. **By-Law Development**

None due to lack of attendees.

V. **Incorporation**

The group discussed tasks to be completed to continue establishing MCC, Inc.

A. to set up MCC insurance coverage and create consolidated budget requires each school to submit a budget
B. need updated address/contacts from each H&S Board
C. need to assess dues to each Chapter member and invoice each
D. need to open a bank account for MCC
E. Bookkeeper?? Sue Gabriel has contact info for North Penn's bookkeeper
F. Ideas for first meeting in September—First Student Rep to discuss bus changes??

VI. **Next Meeting**

TBD-the next meeting will be scheduled later in the summer. At that time the Board should approve By-Laws, assess chapter member dues and continue activities to establish MCC, Inc.

VII. **Adjournment**

The meeting was adjourned at 8:15 pm.