

Parking Garage Constructions Logistics Narrative  
(see also attached Logistics Plan 7 pages)

Working Hours:

- Monday through Friday 8:00AM to 6PM
- Saturday 9AM to 6PM
- Sundays and City Holidays – No Work



Noise Control

- See Noise Logistics plan prepared by Salter dated June 26, 2023.

Historic Preservation Report:

- See TreanorHL Memo dated 9/20/2023. Comments from memo have been incorporated into the logistics plan.

Material Deliveries (1 to 2 per day average)

- All Deliveries will be via the City of Palo Alto Truck Routes (see Approved Truck (Haul) Route Plan Page 7)
  - During Normal Construction Days Traffic Control will be provided as shown on page 1 (General Project Site Logistics Plan) for deliveries at the entrance/exit of the site for trucks entering and exiting the site. A single flag person will be utilized to facilitate a delivery truck entering and exiting the site. Additional flag persons will be used as conditions warrant. Castilleja School will also provide a monitor(s) during school pick up and drop off hours to ensure that students are aware of traffic on and avoid to the extent feasible Emerson St between Embarcadero and Kellogg, the corner of Embarcadero and Emerson, and the corner of Emerson and Kellogg.
  - On days where Excavation Operations, Concrete Pours or shotcrete pours occur, flag persons will be positioned as shown on page 7 of the logistics plan.
- Primary Delivery Route:
  - Primary Deliveries will be via the Emerson Street Gate. The route for this Gate will be via Alma right on Kingsley, merge onto Embarcadero right turn on to Emerson and left onto the site from Emerson. Deliveries via the primary route will only occur during normal construction hours of 8AM to 6PM Monday through Friday and 9AM to 6PM on Saturday.
- Secondary Delivery Route:
  - Occasional Deliveries will occur via Bryant Street Gate. Deliveries will occur outside of school pick up and drop off hours (9AM-2PM). Deliveries on Bryant will be limited to one per day and tractor trailers will not be allowed to use the Bryant Street Gate.

Excavation Operations (4 separate excavation operation lasting 2-3 week over the course of 4 months)

- During Excavation operations will be running 8-10 super 10 trucks per hour. Trucks are limited to 9AM to 4PM. Trucks will be staged on site. Trucks to follow the Alma, Kingsley, Embarcadero, Emerson to site route. Leaving the site, the trucks will turn left on Emerson to Right on Kellogg and back to Alma. Flag persons will be positioned at the entrance/exit of the site, corner of Embarcadero and Emerson, Kellogg and Emerson, and Kellogg at Alma (see page 7 of the logistics plan) to facilitate the entering and exiting of the trucks with pedestrian, bike and vehicle traffic.
- At no time will excavation trucks queue on residential streets, including Embarcadero.

VANCE BROWN

BUILDERS

2585 E. BAYSHORE RD.

PALO ALTO

CA 94303-3210

PHONE 650 849 9900

FAX 650 849 9908

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#### Concrete Pours (3 days non-consecutive)

- During Concrete Pour operations will be running 6-8 trucks per hour. Trucks will be limited to 9AM to 4PM. If pours need to occur outside of these hours a noise exception permit will be applied for. Trucks will be staged on site. Trucks to follow the Alma, Embarcadero, Emerson to site route. Leaving the site, the trucks will turn left on Emerson, right on Kellogg and back to Alma. Flag persons will be positioned at the entrance/exit of the site, corner of Embarcadero and Emerson, Kellogg and Emerson, and Kellogg and Alma (see page 7 of the logistics plan) to facilitate the entering and exiting of the trucks with pedestrian, bike and vehicle traffic. We will coordinate with the concrete supply company so that there will be no more than 8 trucks per hour dispatched to the site.
- At no time will concrete trucks queue on residential streets, including Embarcadero.

#### Shotcrete Pours (9 days some consecutive and some non-consecutive).

- During Shotcrete Pour operations will be running 3-4 trucks per hour. Trucks will be limited to 9AM to 4PM. Trucks will be staged on site. Trucks to follow the Alma, Embarcadero, Emerson to site route. Leaving the site, the trucks will turn left on Emerson, right on Kellogg and back to Alma. Flag persons will be positioned at the entrance/exit of the site, corner of Embarcadero and Emerson, Kellogg and Emerson, and Kellogg and Alma (see page 7 of the logistics plan) to facilitate the entering and exiting of the trucks with pedestrian, bike and vehicle traffic.
- At no time will shotcrete trucks queue on residential streets, including Embarcadero.

#### Construction Vehicle Parking:

- Workers will park on the site in available parking spaces only, as illustrated in the logistics plan. Workers will be asked to carpool. At no time, will construction workers or other contractor staff park on the neighborhood streets. All cars will be parked on site either at the East side of the project or in the parking lot adjacent to the construction trailer.
- The site can accommodate 28 vehicles on a normal construction day and 15 vehicles when concrete and excavation work is occurring. This will be more than ample parking for these operations.

#### Student Parking:

- Will be offsite at satellite parking locations that are walkable or serviced by shuttles.

#### Visitor Parking:

- Will be on the street around the perimeter of the school on the school side and also in the parking lot at the corner of Emerson and Kellogg.

#### Student Pick Up and Drop Off:

- There will be no change to the current pickup and drop locations. Pick up and drop off will occur at the Bryant Street location, Emerson Street Location, and at the parking lot at Emerson and Kellogg.

#### Storage of Materials:

- Storage of materials will not be allowed in the fire lane at any time along the Gym and Chapel/Admin (Gunn) building and within the fenced in area nearest the Chapel/Admin (Gunn) Building (see logistics plan) as specified by the Historical Resource Recommendations.

#### Crane Operations:

- Crane Operations are not allowed within 30 feet of the Chapel/Admin (Gunn) Building and similarly the residence at 1215 Emerson Street (see logistics plan).

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#### Fire Department Notes:

- Storage of Materials in the Fire Lane will be prohibited at all time. The fire lane will be for loading and offloading of vehicles, drivers will stay with their vehicles or keys will be required to be left in the vehicles or with the site superintendent so that in case of an emergency requiring fire department apparatus to access the site the vehicles can be moved prior to the emergency vehicles arriving.
  - Prior to any crane operations a meeting will be held with the site superintendent and the crane operator to inform pump operator that in event of an emergency that may require fire department access to the fire lane, the crane operator will need to store its boom and move out of the fire lane immediately when notified by site personnel. In the event that the crane will be needed on consecutive days the crane will be parked overnight on the site out of the fire lane.
  - Prior to any concrete pumping operations, a meeting will be held with the site superintendent and the pump operator to inform pump operator that in event of an emergency that may require fire department access to the fire lane, the pump operator will need to store its boom and move out of the fire lane immediately when notified by site personnel. The concrete pump will not be parked on the site overnight.

#### Unforeseen Conditions:

- The Logistics Plan may be modified in coordination with the Public Works Department in the event that unidentified issues or problems arise with regard to items covered by the Logistics Plan.

#### Communications:

- VBI will be communicating via email weekly with their subcontractors to coordinate parking requirements for the subcontractors.
- Castilleja will abide by their regularly scheduled communications, as stated in the CUP, as well as send out separate email communications when the construction requires modifications to their usual traffic and parking protocols.
- Using the opt-in email list per COA 16e, collected on the Castilleja Construction Update website, Castilleja will send email communications to those who have shared their email address for construction updates. Also, written notices will be delivered to the neighboring properties within the 600-foot radius of the campus notifying them of the activities.
- A sign will be posted at the site with a phone number and email address for the public to contact. The phone number will be answered Monday through Friday 7:30AM to 4:30PM. (excluding holidays).

#### SWPPP

- Standard SWPPP measures will be in place at all times, including rumble plates and a standard rip rap construction entrance
- All Concrete/Shotcrete trucks will be required to be self-cleaning

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