

Transgender and Gender Nonconforming Student Guide

The Long Beach Unified School District (LBUSD) is committed to creating and maintaining a safe learning environment for all students. As part of the School Success and Opportunity ACT (AB 1266), LBUSD is focused on ensuring that every student has equal access to the district's educational programs and activities. Along with other policies, it is also the expectation of LBUSD that students and personnel promote a culture of belonging, civility, acceptance and mutual respect in interactions with one another.



Read the [full policy here](#) and visit lbschools.net/LGBTQ for more resources and information

Three ways to change a name and/or gender identifier

1 Requesting a legal name change and/or gender change



Students can request a legal name change and/or gender change if they and/or their parents have gone to court to change their name legally.

This name change is considered a legal name change and will change both official and unofficial documents in the system.

2 Requesting an unofficial name/gender change

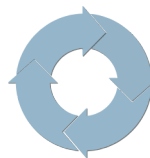


A parent does not have to approve the request if it is submitted by the student.

This change will change how the student is viewed in StudentVUE, ParentVUE, TeacherVue, Canvas, etc.

This does not change the name on legal documents.

The unofficial name change form must be submitted to the school counselor or administrator (by email or in person).



The staff will then meet with the student to explain the process, including that the change in the system is viewable by all teachers, office staff and parents.



If the student agrees to move forward, the staff will review the student's rights and protections and work on the student [Gender Support Plan.pdf](#) gender support plan (which covers safety, how to ask for help, who to go to with questions, concerns and/or complaints).

3 Also Known As (AKA)

If a student is not ready or does not feel safe to have their name be viewable by all (parents, teachers, etc.), they can request to use an AKA.



In these cases, the student would have to work with their school counselor and teachers to add the name manually to rosters and other school documents.

My name is	<input type="text"/>
My pronouns are	<input type="text"/>

Students should go to the school counselor and tell them that they are a transgender or gender non-conforming / gender expansive student and would like to change their preferred name and/or gender.



The counselor or administrator will offer to help the student communicate the change with each teacher and staff if needed.

Staff Responsibilities

- Inform students of their right to access facilities (i.e. restrooms, locker rooms) and join activities as determined in their [Gender Support Plan](#).
- Remind students of the bullying policy and be given specific resources on ways to report bullying.