

7085 SUPERVISION OF CONSTRUCTION

All work in the erection or alteration of school buildings shall be done under the supervision of the proper School Board committee and the duly appointed agents of the School Board. General responsibility for supervision of contract construction projects shall rest with the architect or engineer.

A Clerk-of-the-Works will be identified for new building construction, a person who possesses sufficient practical experience to determine levels of workmanship in the execution of all trade work and sufficient engineering training to satisfactorily conduct the inspection of the project. The Clerk-of-the-Works shall be responsible to the Director of Business and Finance for the supervision of all new building construction, specifically:

1. Daily supervision of all School Board construction work in progress.
2. Cooperate with the general contractor and other contractors to facilitate the progress of the construction.
3. Inspect all construction as it progresses, with authority to stop work of any kind pending a final decision of the architect and a majority of the Business Services Committee.
4. Work with architect and the School District Physical Plant staff to ensure full compliance of the plans and specifications.
5. Cooperate and assist the Maintenance Department in the operation of facilities through the knowledge and experience obtained during the installation and operation of the equipment during construction.
6. He/she shall be directly responsible to the Director of Business and Finance and the Business Services Committee.

Adopted: 06-09-1970 ISD 709

Revised: 06-20-1995 ISD 709