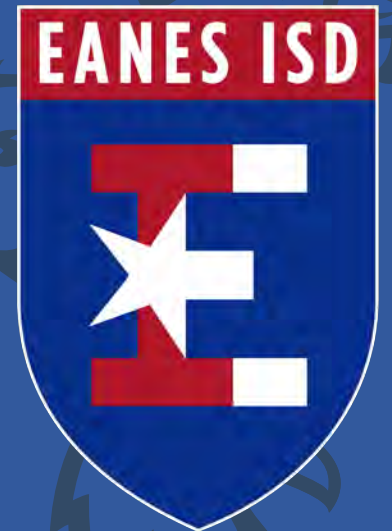


**2024
PTO/BOOSTER CLUB
BOOT CAMP**

Welcome!



AGENDA

ELEMENTARY REPRESENTATIVES

- 9-9:20 Welcome, Introductions
- 9:25-9:55 Working with Facilities & Technology
- 10-10:25 The EEF Relationship with Boosters
- 10:30-10:55 Open Q&A
- 11-11:20 Financial Info
- 11:30-1:15 Lunch with Principals





MAINTENANCE & OPERATIONS AND TECHNOLOGY

BRIAN BOLEK, DIRECTOR OF MAINTENANCE & OPERATIONS
BBOLEK@EANESISD.NET

DR. KRISTY SAILORS, CHIEF TECHNOLOGY OFFICER
KSAILORS@EANESISD.NET



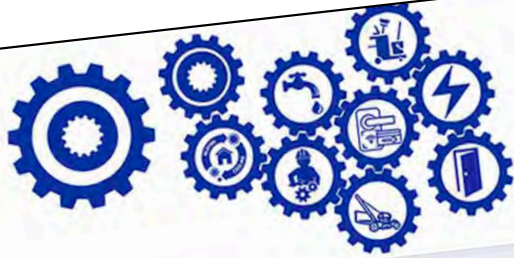
CHILD NUTRITION- CATERING

- Full-Service Catering
- All Menus are Custom-Built for each Event
- Over 50 Years of Combined Culinary, Catering, and Fine Dining Experience
- Onsite or Offsite
- All Student and Campus-Level Events
- Student and Teacher Appreciation Events
- Levels of Service from Drop-Off Catering to Plated Multi-course Meals
- Breakfast, Lunch, Dinner, Snacks, Coffee Breaks, and Anything Else in Between
- Culinary and Cooking Classes for Fun and for Team Building



MAINTENANCE & OPERATIONS UPDATES





ADD CHANGE ENHANCE

EISD (ACE FORM) Add-Change-Enhance TECHNOLOGY - INDOOR/OUTDOOR CONSTRUCTION - FURNITURE - SUPPLIES

Add (items that are new that may require assembly or scheduled delivery)
Change (removal, replacing, or modifying current functionality of a facility)
Enhance (upgrades to current equipment or functions of a facility)

bbolek@eanesisd.net [Switch account](#)

* Required

Email *

ACE PROJECTS

Add (new items require assembly or delivery)

Change (removal, replacing, or modifying the facility)

Enhance (upgrades to equipment/software)

[Home](#) > [Parents](#) > [Booster Club/PTO](#)

Booster Club/PTO

At Eanes ISD, we encourage the participation & involvement of parents in the education of their children.

Booster Clubs are support organizations formed by parents to promote school participation in extracurricular activities or complement a particular student group. When students participate in extracurricular activities and programs, they enrich their education and expand their horizons.

Learn more about fundraising opportunities at all of our schools:



Campus Booster Club/PTO Websites

- Westlake HS PTO
- Westlake HS Chap Club
- Westlake HS Band
- Hill Country MS Cougar Club
- West Ridge MS Booster Club
- Barton Creek ES Booster Club
- Bridge Point ES Booster Club
- Cedar Creek ES Booster Club
- Eanes ES PTO
- Forest Trail ES Booster Club
- Valley View ES Booster Club

Resources

- [Booster Club/PTO 101 Business Office Presentation](#)
- [Booster Club/PTO FAQs](#)
- [Booster Club/PTO Handbook](#)
- [Booster Club/PTO Project Request \(Ace Form\)](#)
- [Data Requests](#)
- [EEF & Booster Club/PTOs Presentation](#)
- [Naming Rights Policy](#)
- [Parking Spaces Policy](#)
- [Strategies for Inclusion](#)
- [Subscriptions & Software Form](#)



M&O BY THE NUMBERS

8,100 Completed Work Orders

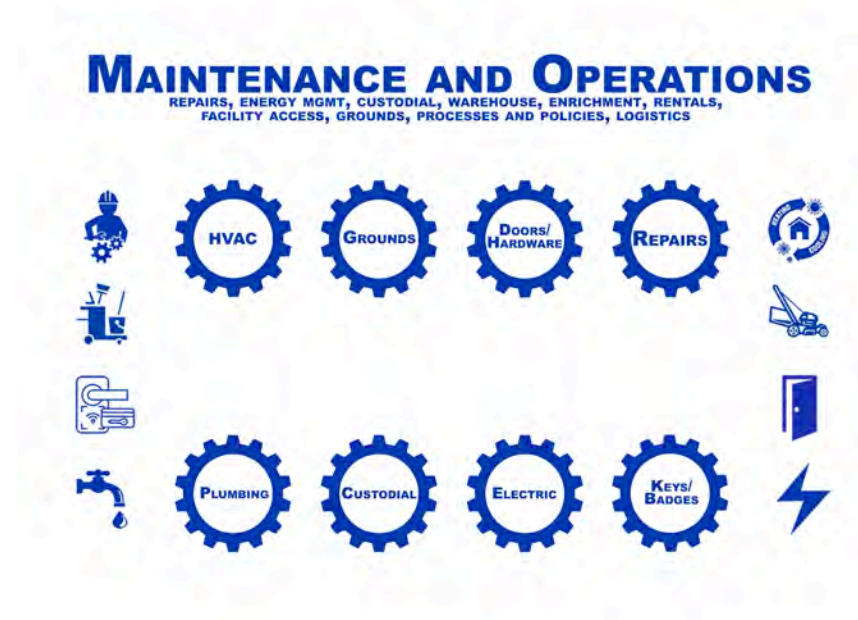
7,600 Facility Rentals \$800K in Revenue

After School Enrichment Classes

- 6,766 STUDENTS ATTENDED
- 80+ TEACHERS EARNED \$585,000

2,900 Students Transported Daily

6,000 Meals Served Daily



TECHNOLOGY SERVICES UPDATES



TECH SUPPORT



Technology Services IPAD CHECKOUT FORM

Booster Club/PTO iPad Checkout Form

If your organization is having an event that requires the use of district iPads, please complete the form below. A member of Technology Services will contact you to finalize the setup, pickup and return for the devices. If you have questions about the form please call Technology Services at 512-732-9090.

REQUESTING WIFI ACCESS



Booster Club/PTO WiFi Access Request

If your organization is having an event that requires access to the district's wireless network, please complete the form below 72 hours in advance of the event. If you have questions about the form please call Technology Services at 512-732-9090.

Booster Club/PTO

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Resources

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- Booster Club/PTO FAQs
- Booster Club/PTO Handbook
- Booster Club/PTO Project Request (Ace Form)
- EEF & Booster Club/PTOs Presentation
- iPad Checkout Form
- Naming Rights Policy
- Parking Spaces Policy
- Request Wifi Access
- Strategies for Inclusion
- Subscriptions & Software Form



Technology ROADMAP

Elementary (Grades K-5)

- > Student Devices: Green iPad
- > Responsible Use Guidelines (RUG)
- > iPad Protection Plan (EanesCare)
- > Digital Textbooks & Resources
- > TrustED App Dashboard
- > Parental Controls on Student Devices
- > Account Hints for Parents

Middle School (Grades 6-8)

- > Student Devices
- > Responsible Use Guidelines (RUG)
- > iPad Protection Plan (EanesCare)
- > Digital Textbooks & Resources
- > TrustED App Dashboard
- > Parental Controls on Student Devices
- > Get Help

High School (Grades 9-12)

- > Student Devices
- > Responsible Use Guidelines (RUG)
- > iPad Protection Plan (EanesCare)
- > Digital Textbooks & Resources
- > TrustED App Dashboard
- > Parental Control on Student Devices
- > Get Help

<https://www.eanesisd.net/dept/tech/technology-services/technology-roadmap>



TRUSTED APP DASHBOARD

Eanes Independent School District Sort / Sort

Thank you for visiting the Eanes ISD dashboard. If you didn't find what you were looking for please submit the resource for review. If you have questions about the Eanes dashboard please contact [Fred Benitez](#).

- Adobe Express** By Adobe Inc.
- BrainPOP** By BrainPOP
- Canva** By Canva
- Clips** By Apple Computer, Inc.
- Flipgrid** By Microsoft
- Freckle Education** By Renaissance Learning
- GarageBand** By Apple Computer, Inc.
- Google Calendar** By Google LLC

BrainPOP By BrainPOP PREFERRED

BrainPOP makes rigorous learning experiences accessible and engaging for all. Proven to raise academic achievement, educators and parents have trusted the BrainPOP brand worldwide for over two decades. BrainPOP has a presence in over two-thirds of U.S. districts through school and district subscriptions and an estimated reach of 25 million students annually. Beloved by kids, BrainPOP provides endless opportunities to take agency over their learning through playful, knowledge-building content and learner-driven experiences that strengthen critical, computational, and creative thinking across the curriculum. The company is committed to empowering kids to succeed and thrive in the classroom and beyond.

Org Url: <https://www.brainpop.com/>

[View Certifications](#) [View App Vetting](#)

Additional Info [Edit Additional Info](#)

Technical Notes

Account Creation/Login: Accounts are set up automatically by the District. Teachers and students use their Eanes email account and network password. Teachers can also generate codes for students to join classes.

Brainpop Jr., ELL, Español or Français

Login to Brainpop.com using one of the methods above.

Tap the Mobi icon dropdown menu on the top left to access other versions.

Compliance: Privacy Policy

Instructional Notes

Animated Educational Site for Kids - Science, Social Studies, English, Math, Arts & Music, Health, and Technology.

[Visit Website](#)

[Guide](#)

BrainPOP By BrainPOP PREFERRED App Vetting

App Vetting Profile
01/25/2022 by Kevin Lewis, Data Privacy Officer at 1EdTech

Regulatory Compliance UNKNOWN NO YES

The information below provides insight into compliance with various regulatory policies.

- GDPR Compliant ✓
- FERPA Compliant ✓
- COPPA Compliant ✓
- Approved for children under 13 ✓
- Accessibility Statement

Policies Cited

The following urls were cited as a basis for this information

Terms of Service/Terms of Use
https://www.brainpop.com/about/terms_of_use/

Privacy Policy
https://www.brainpop.com/about/privacy_policy/

Rubric Results N/A UNMET PARTIAL MEETS

- DATA COLLECTION: MEETS
- SECURITY: PARTIAL
- THIRD PARTY DATA: MEETS
- ADVERTISING: MEETS

<https://app.1edtech.org/embeddable/trustedApps/174>





QUESTIONS?

BRIAN BOLEK, DIRECTOR OF MAINTENANCE & OPERATIONS
BBOLEK@EANESISD.NET

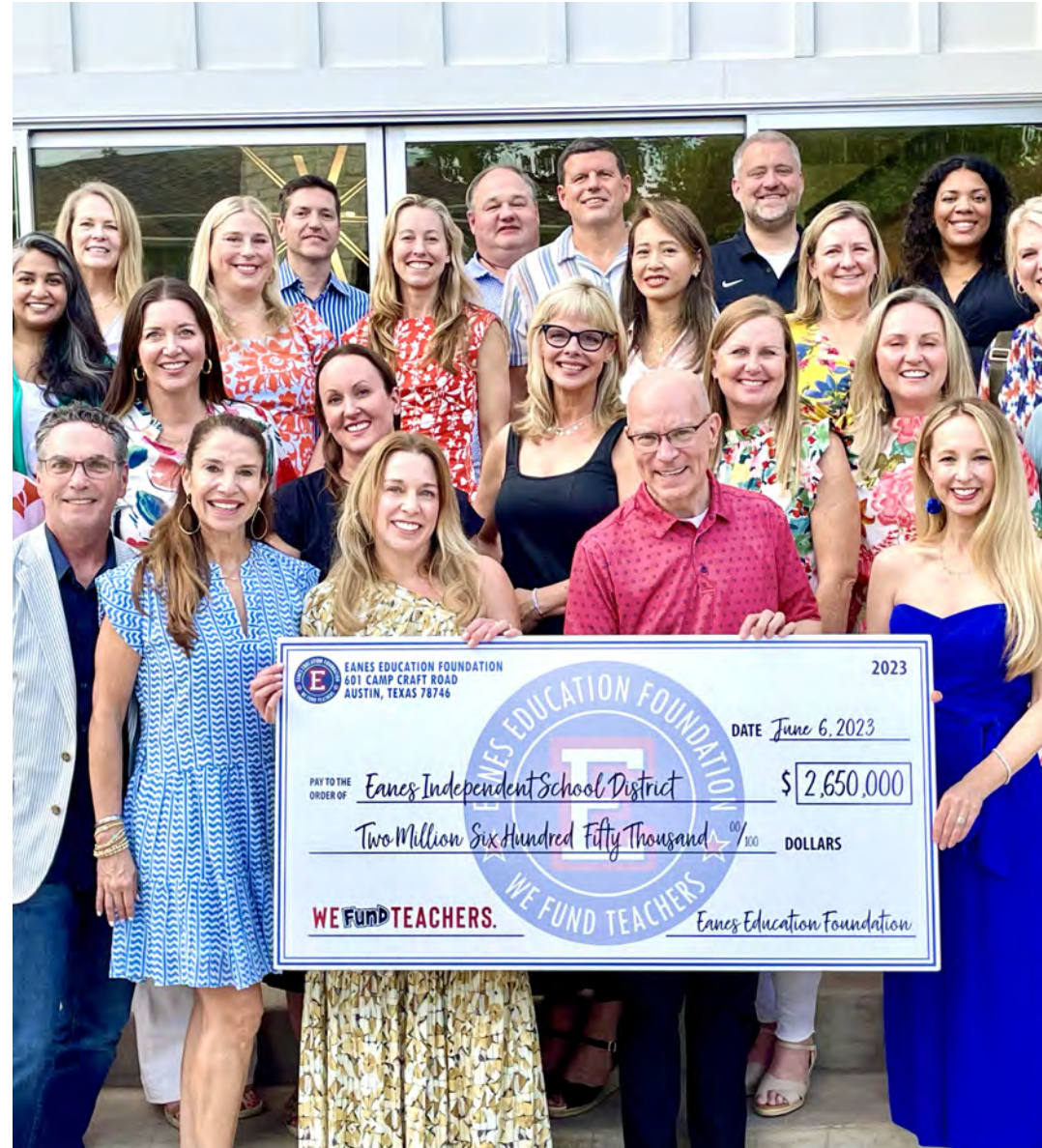
DR. KRISTY SAILORS, CHIEF TECHNOLOGY OFFICER
KSAILORS@EANESISD.NET





EANES EDUCATION FOUNDATION

DANA DE LORENZO, EXECUTIVE DIRECTOR
DDELORENZO@EANESISD.NET





WHAT IS EEF?

- Founded in 1991, EEF was created to provide financial support for Eanes ISD through the direct funding of teachers and staff who are not funded by the state.
- EEF is committed to funding the gap between an adequate education, as defined by the state, and an exemplary education, as defined by our local community.
- EEF supports all 10 campuses (including Adult Transition Services & EanesCare)





i.e.

The Institute for Excellence

A Leadership Experience for Staff of Eanes-Westlake ISD





RECAPTURE IN TEXAS



ISSUES IN FOCUS:

Recapture in Texas

State is taking record amounts from school districts through recapture

241
TEXAS SCHOOL
DISTRICTS PAY
RECAPTURE

\$4.96
BILLION IS THE
PROJECTED COST
OF RECAPTURE
STATEWIDE THIS YEAR

KEY POINTS TO REMEMBER:

- ▶ The Texas Comptroller projects that the state will collect nearly \$5 billion in recapture this year from Texas school districts. Before this year, that total had never exceeded \$3 billion.
- ▶ Rising property values and the proliferation of charter schools both contribute to rising recapture collections by the state.
- ▶ Recapture is now one of the state's largest sources of revenue.
- ▶ The money that the state collects through recapture helps legislators fund other areas of the state budget besides education.
- ▶ Legislators can reduce the burden of recapture by putting additional state funding into public education.





RECAPTURE IN TEXAS

WHICH SCHOOL DISTRICTS PAY RECAPTURE?

In 1994, just 34 school districts lost local dollars through recapture. Today, more than 240 districts pay recapture and those districts educate well over 1 million students — many of whom come from low-income households.

WHAT DOES THE STATE DO WITH DOLLARS IT COLLECTS THROUGH RECAPTURE?

When the state collects more local property tax dollars for state use through recapture, dollars that would otherwise be spent on education are reduced, allowing the state to spend more General Revenue dollars on other priorities instead. In other words, when districts with high property wealth per student pay more in recapture, districts with less property wealth do not benefit by receiving more funding.

HOW DO PROPERTY VALUES IMPACT RECAPTURE?

When a school district's property wealth per-student increases, the amount of money that the state says the district is allowed to have (the district's entitlement) does not go up. If a school district brings in more money from local taxes but its state entitlement does not change, it is going to have extra revenue. The state takes this revenue away through recapture





RECAPTURE IN TEXAS

HOW DO CHARTER SCHOOLS IMPACT RECAPTURE?

When a student leaves a public school district for a charter school (or to enroll in a private school), the district's enrollment decreases and therefore its total amount of property wealth per student increases. While traditional school districts are typically funded by a mixture of state and local funds — or almost entirely local funds, as is the case with recapture-paying districts — charter schools are entirely state-funded.

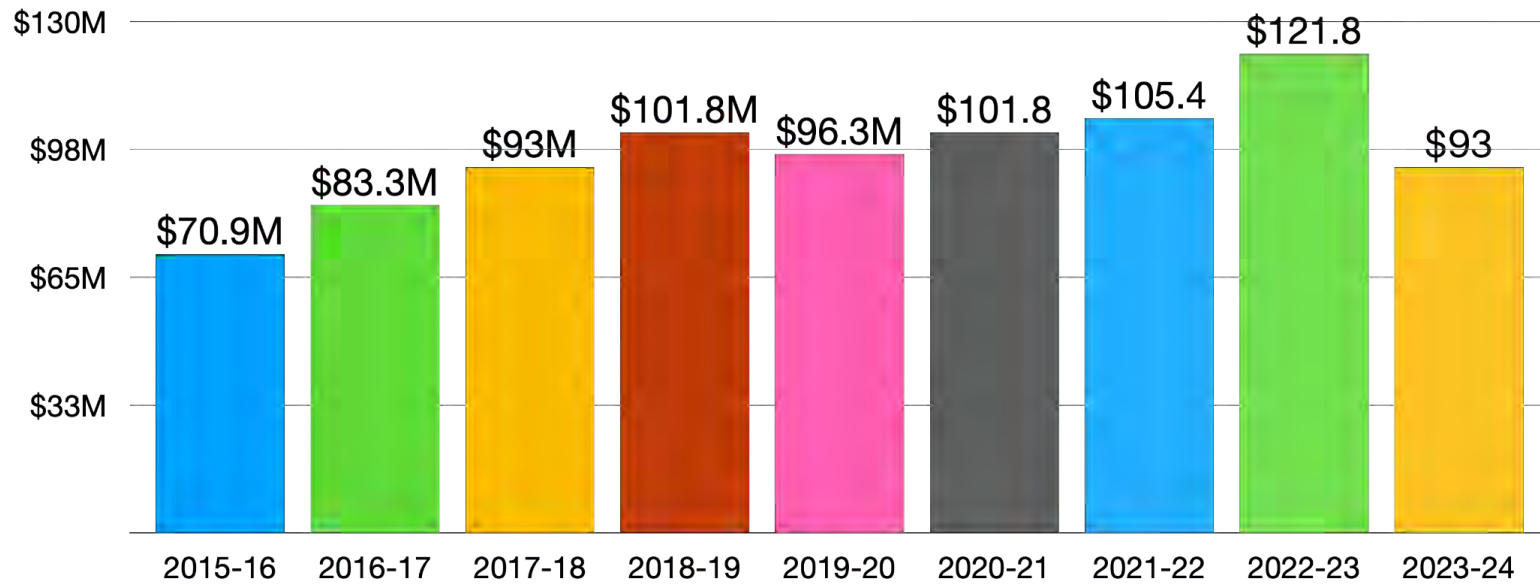
HOW CAN LEGISLATORS REDUCE THE BURDEN OF RECAPTURE?

Legislators can reduce the use of local property taxes — and therefore reduce the use of recapture — by putting more state funding into public education. The best way to achieve this is by increasing the Basic Allotment, which benefits all districts. Legislators could also give school districts relief by allowing them to receive a discount for paying recapture early in the year. The state gives similar discounts to corporate taxpayers who pay franchise taxes early.

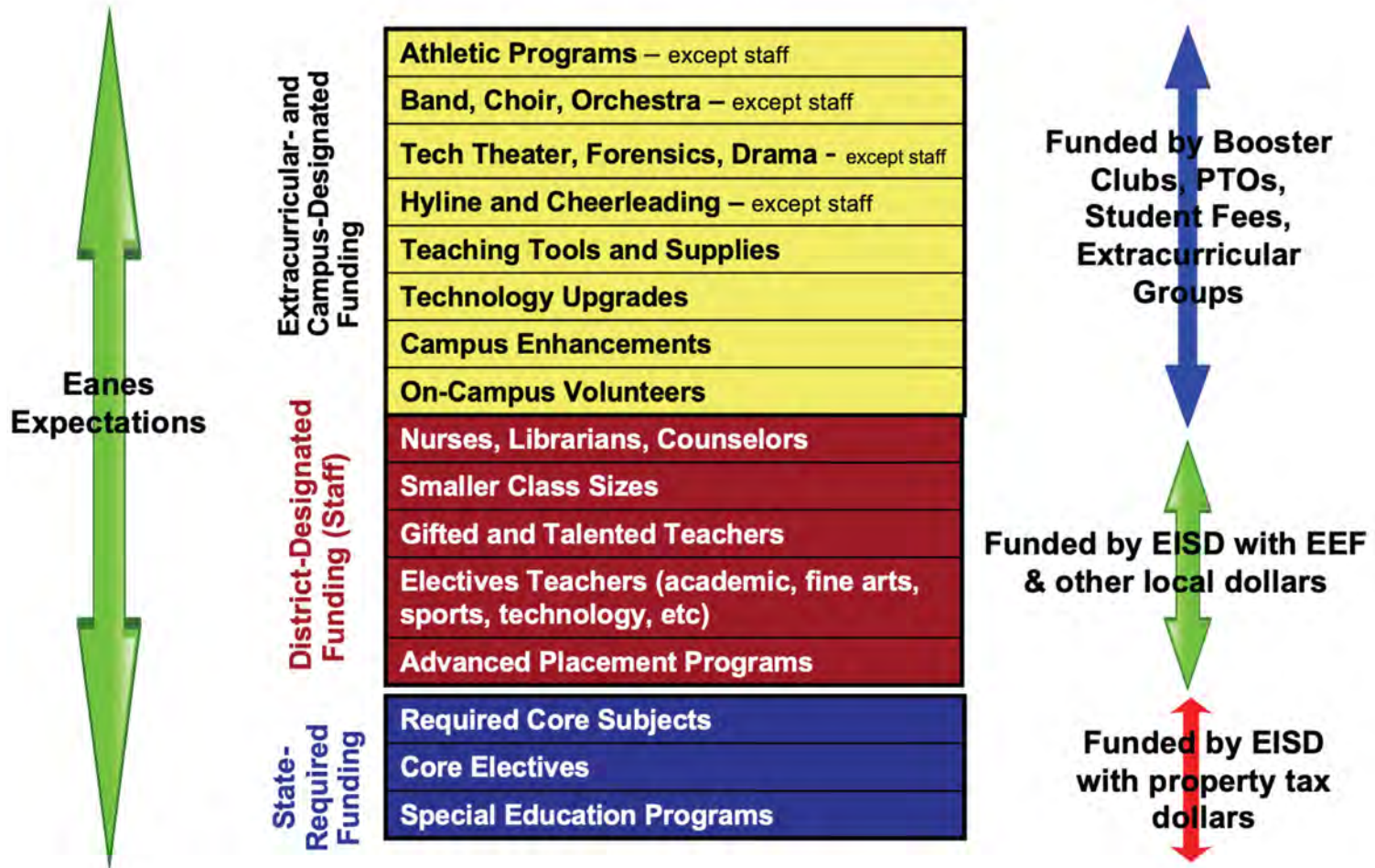


RECAPTURE IN TEXAS

History of Eanes ISD Recapture Payments



EEF: Funding the Gap Between Adequate and Excellent



ADEQUATE vs. EXCELLENT

EEF & Boosters/PTOs are the Difference!

**THE FOLLOWING TEACHER POSITIONS
& TEACHER/STUDENT EXPERIENCES ARE
NOT REQUIRED OR SUPPORTED BY THE STATE OF TEXAS**

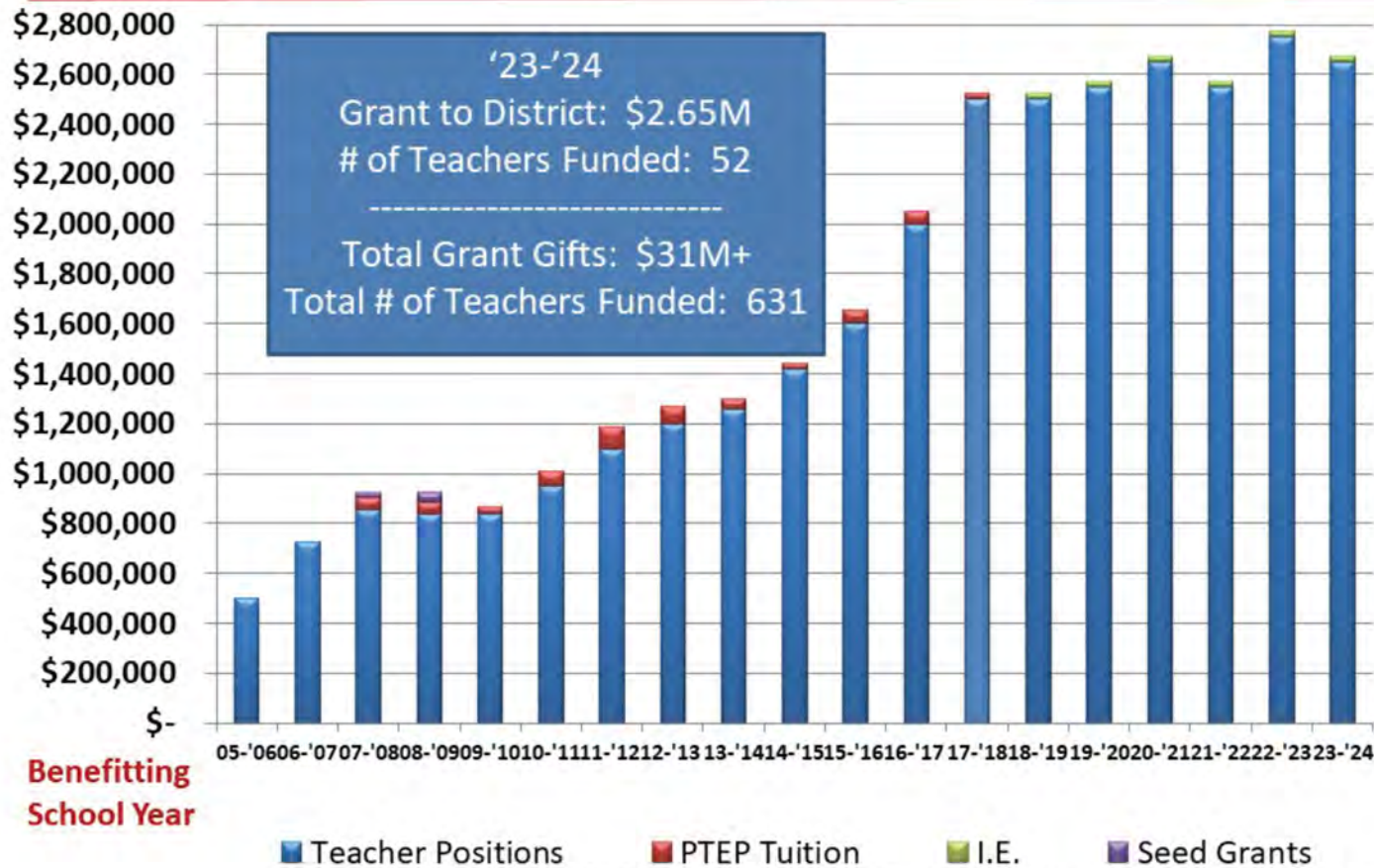
Nurses
Librarians
Counselors
Reading/Mat Specialists
AP Teachers*
Gifted & Talented Teachers
Educational Partners
Robotics
Smaller Class Sizes
Specials Teachers (ART, MUSIC, PE)
and so many more!

Class Field Trips
Teacher/Staff Appreciation Days/Weeks
Unique Campus Improvements/Additions
Classroom Supplies
STEAM Days
Instructional Materials
Professional Development
and so much more!

**In WHS—35 of 38 possible AP classes are offered.
National high schools' average # of classes = 8*



EEF Granting History



Benefitting School Year

*Pandemic Year—also funded 10 Full time Permanent Substitute Teachers on each campus





THROUGHOUT THE YEARS

- Kinder Roundup/Kinder Playdates (February/August)
- New Teacher Orientation (August)
- Back-to-School Events (August/September)
- Alumni Association Tailgate Party (October-Homecoming Game)
- Fundraising Event: Teacher Fund (October-November)
- Fundraising Event: Gala (February 24, 2024)
- 3 v 3 Basketball Tournament (April 26, 2024)
- Honor-a-Teacher Campaign (May)
- EEF Grant to EISD (June)
- Year-end monetary gift to ALL teachers/staff (including EanesCare/CDC)



DO THE TEXAS TWO-STEP!



STEP ONE:



Donate to EEF!
EEF funds additional teachers & staff positions on your campus not required by the state.

NURSE, PHYSICAL EDUCATION, MUSIC
ART, READING/MATH SPECIALISTS,
LIBRARIAN, SAFETY & SECURITY OFFICERS
AND MORE

Donate to your Campus's
Booster Clubs & PTOs which fund and
enrich student/teacher experiences,
school events & supplies

TEACHER APPRECIATION, FIELD TRIPS,
CLASSROOM SUPPLIES, SCIENCE/STEAM DAY,
INTERNATIONAL DAY AND MORE

STEP TWO:



PLEASE SUPPORT BOTH!

Get involved with EEF on your campus, email us at eef@eanesisd.net

Stay Connected....Click on the QR Code below and sign up to stay engaged with Eanes Education Foundation and to learn more about your district!



WE FUND TEACHERS

Stay Connected!



EANES EDUCATION FOUNDATION WELCOMES WESTLAKE CLASS OF 2037

HARRIS & LUCAS
BARTON CREEK ELEMENTARY



EANES EDUCATION FOUNDATION

WHAT IS KINDER CLUB?

WHAT IS EANES EDUCATION FOUNDATION (EEF)?

Founded in 1991, Eanes Education Foundation (EEF) seeks current and endowed financial support from the community and corporate donors to provide and sustain district-wide opportunities for educational excellence within Eanes ISD. We fund "the gap" between an adequate education and an excellent education.

Did You Know?

- 64% of all property taxes in our district will never make it to our classrooms? That means ONLY \$.36 of each tax dollar stays in our district to fund teachers for all 10 campuses.
- EEF is the ONLY organization in EISD that can fund additional teacher and staff positions which the State considers them as "extras" and our district considers them our "standard."
- EISD is #1 Public K-12 School District in the Nation
- EISD is #1 Public K-12 School District in Texas
- EISD is #1 Best Places to teach in Austin
- In 2023, EEF granted the district over \$2.6 million, funding 50+ Eanes educators for the '23-'24 school year.
- Since its inception, EEF has granted the district \$31 million to fund 631 educators. Our donors TRULY MAKE A DIFFERENCE!

The following teacher positions are NOT REQUIRED or supported by the State of Texas (TEA). They are considered extras or luxuries. EEF helps fund...

ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL
Nurse	Nurse	All things in Middle School PLUS
Librarian	Librarian	Elective Teachers
Counselor	Counselor	All AP classes
Safety & Security Officers	Campus Tech Coordinator	All Honors classes
Campus Tech Coordinator	Gifted and Talented Teacher	All sports programs
Intervention Specialist	Elective Teachers	Calculus
Gifted and Talented Teacher	Compact/Advanced Math	Statistics
Specials Teachers (Art, Music, PE)	Advanced Language Arts	Biology II
Compact/Advanced Math	Class size limits	Chemistry II
5th grade class size limit	All sports programs	Debate
	Foreign Languages	Journalism
	Band	Creative Writing
	Choir	Fine Arts
	Orchestra	Technology
	Drama	Choice of more than one year of a foreign language
	Journalism	Option to take 3 years of a foreign language
	Technology	
	Safety & Security Officers	



BLAKE
BRIDGE POINT ELEMENTARY

Kinder Club was created as a way to recognize incoming Kindergarten families joining our Eanes ISD family. You can become a Kinder Club member by donating today and proudly show your support with our Kinder Club yard sign and car decal. (suggested minimum donation of \$50.)

YOUR CLASS OF 2037 T-SHIRT WILL BE PROVIDED BY EEF KINDER CLUB ON THE FIRST DAY OF SCHOOL

Join EEF Kinder Club here!



DONATE TODAY

to receive your Kinder Club Yard Sign & Car Decal!

www.EanesEducationFoundation.org/KinderClub



"Back to School" Messaging

DONATE TODAY

Better Together

Eanes Education Foundation

All EISD Teachers, Staff and Academics are top notch but what truly separates us as a district of excellence is the willingness to help one another. Help EEF fund the gap between a State funded adequate education and an EISD Excellent Education.

- \$10,000+ = EEF Leadership Society
- \$1,500 = "One Student Gap" Gift
- \$365 = "A Dollar A Day" Gift
- \$150 = "Celebrate 150 years of public education in EISD" Gift
- \$55 = "Help fund 55 teachers" Gift

Every dollar counts. No amount is too small!

FTE Booster Club

Forest Trail Booster Club is an all parent member organization that supports our students, teachers and staff through the financial support of programs, events and improvements along with hands-on volunteering. Every family is encouraged to participate at a level they feel comfortable.

The Booster Club's main fundraisers include: Membership Dues Drive, No Hassle Fundraiser, Popcorn Snack, Bingo and Parent Socials

FTE BOOSTER CLUB

We are Better Together • Our Goal is 100% Participation • No Gift is too Small!

DONATE TODAY

I LOVE DONATING TO MY KID'S SCHOOL... BUT WHAT'S THE DIFFERENCE BETWEEN THE BOOSTER CLUB AND EEF?

Eanes Education Foundation

EEF is all about FUNDING TEACHERS for your school and our district! Last year, the community rallied to support EEF and funded 55 teaching/staff positions across all 9 campuses including Adult Transition Services (ATS). Positions included nurses, librarians, counselors, fine arts, PE, music, intervention specialists plus many more! All positions are critical and truly what makes EISD so great!

100% of your donation will go towards funding teachers and staff for the 2023-2024 school year.

For more information, go to www.eaneseducationfoundation.org

FTE Booster Club

The funds raised through FTE Booster Club help the school in the form of grade level field trips, teacher appreciation events, classroom supplies, specific building and classroom improvements, STEAM Fest and many more programs and events that help enrich our children, staff and school.

For more information, go to www.foresttrailbc.membershiptoolkit.com/our_boosterclub

Together We can Do More!



Students Supporting EEF

 **WE Fund TEACHERS.**
SUPPORT THE
EANES EDUCATION FOUNDATION
AND THE WORK THEY DO TO
FUND TEACHERS!

JOIN US!

FUN VOLUNTEER OPPORTUNITIES

FLEXIBLE HOURS

SENIORS CAN EARN A GRADUATION CORD

BRING YOUR FRIENDS!



 [WE_SUPPORT_EEF](#)



Westlake Alumni Association



Reasons for your Student to join the WHS Alumni Association:

- Yearly Reunion planning support
- Special Alumni Homecoming Events
- Ongoing Communications from the Westlake Alumni Association
- Expand their professional network with fellow alumni (local, state, national)
- All Memberships are tax deductible donations to the *Eanes Endowment Fund*



Better Together



ONE-YEAR MEMBERSHIP

The Association welcomes all Westlake alumni and faculty with full access and privileges.

One-Year Membership
\$25 individual/\$35 with WHS spouse.
Auto renews, but you can cancel anytime.

JOIN NOW

7-YEAR MEMBERSHIP

With this Promotional 7-Year Membership, WHS Alumni and Faculty will receive full access and benefits to the association. Memberships help connect alumni for reunion planning.

7 Years of Membership (for the price of 5 years)

7-Year Membership
\$125 individual
A 7-year membership for the price of 5 years



JOIN NOW

LIFETIME MEMBERSHIP

We want to thank Life Members for their ongoing dedication.

Your support will ensure the sustainability of the Association and earns you a special place in the membership program.

You will reap benefits for life, without any additional costs to maintain your status.

\$500 Individual
\$600 with WHS spouse

JOIN NOW

LEGACY CHAP

Forever be recognized as a WHS Chap Supporter and Lifetime Member of the Westlake Alumni Association. Your gift of \$1,000 or more will help preserve the rich heritage of Eanes ISD and ensure the Association will build a sustainable foundation through the EISD Endowment. As the pillars of the Association, this exclusive group will be recognized on a large wall in the Commons along with the Founders Circle.

Gifts may be made in honor of a child, educator, in memory of, or in celebration of a graduating class of students.

Includes Lifetime Membership
\$1,000 Individual
Monthly Payments Offered

JOIN NOW



Join Today:

westlakealumniassociation.com



**TEACHERS • STUDENTS • PARENTS
EEF • PTO & BOOSTER CLUBS**

**When we all work together,
we accomplish so much more.**

**TOGETHER WE CAN DO MORE
ON ALL 9 CAMPUSES + ATS!**





WE FUND TEACHERS

QUESTIONS?





OPEN Q&A





THE BOOSTER CLUB HANDBOOK/ BUSINESS OFFICE

CHRIS SCOTT, CHIEF FINANCIAL OFFICER
CSCOTT@EANESISD.NET





UNDERSTANDING THE HANDBOOK



eanesisd.net

The screenshot shows the website's navigation bar with the following items: DISTRICT HOME, SCHOOLS, CONNECT, QUICK LINKS, EMPLOYEES, and a search icon. The main navigation menu includes OUR DISTRICT, ACADEMICS, BOARD, DEPARTMENTS, PARENTS (highlighted with a red circle), and COMMUNITY. The Eanes Westlake logo is in the top left corner. A video player on the left shows a student sitting at a desk. A central list of parent resources includes: Academic Resources, Attendance, Back-to-School, Behavioral/Mental Health Resources, Booster Club/PTO (highlighted with a blue arrow), Bus Routes, Calendars, Community Education, District Committees, Eanes Education Foundation, Enrollment, Student Handbooks, Healthy Students (SEL), Technology, Menus, Notifications, Online Payments, Skyward Family Access, SMART tag, Staff Directory, Student Information Verification, Summer Programs, Transfer Students, Weather/School Closings, Grievance/Complaints, and Volunteers. On the right, there are three featured links: Diversity, Equity & Inclusion; Make a Payment (with a subtext: Visit our online payment system to pay student fees, child care and more!); and Guide for New Families (with a subtext: General information about Eanes ISD and its schools). The footer contains the year 2022-0...





Eanes Education Foundation

Enrollment

Student Handbooks

Healthy Students (SEL)

Technology

Menus

Notifications

Online Payments

Skyward Family Access

SMART tag

Staff Directory

Student Information Verification

Summer Programs

<https://eaneseducationfoundation.org>

Campus Booster Club/PTO Websites

- Westlake HS PTO
- Westlake HS Chap Club
- Hill Country MS Cougar Club
- West Ridge MS Booster Club
- Barton Creek ES Booster Club
- Bridge Point ES Booster Club
- Cedar Creek ES Booster Club
- Eanes ES PTO
- Forest Trail ES Booster Club
- Valley View ES Booster Club

Resources

- [Booster Club 101 Presentation](#)
- [Booster Club/PTO Handbook](#)
- [Booster Club/PTO FAQs](#)
- [Strategies for Inclusion](#)
- [Eanes ISD Booster Club Project Request](#)



POLICIES & GUIDELINES



EANES ISD BOARD POLICIES

See page 3 of the Handbook

- Officer Roles pages 16-17
- Financial Reporting to District page 20
- Guidance pages 21-24



FEDERAL REQUIREMENTS

See pages 6-9 of the Handbook

- Individual Accounts (earmarks) page 27
- Raffles page 27



UIL GUIDELINES

See pages 23 of the Handbook

- \$500 limit



STATE REQUIREMENTS

See pages 4-5 and 10-15 of the Handbook

- Sales Tax: When you pay it and when you collect it pages 10-15

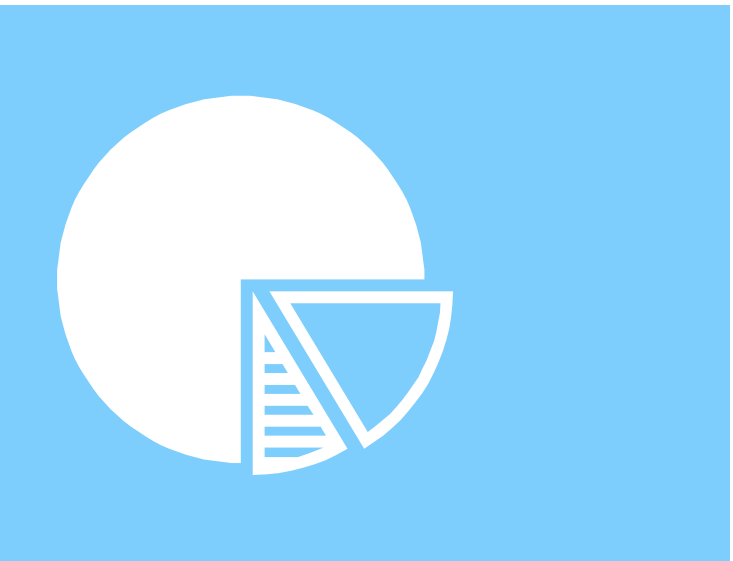


RECENT (2019) CHANGE

Page 22 of Booster Club Handbook

District employees including principals, teachers, sponsors, and coaches **SHALL** not serve in a financial capacity of a Booster Club. Examples include treasurer, fundraising chairperson, or check signer.

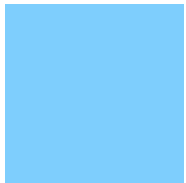




FINANCIAL REPORTING



FINANCIAL INFORMATION & REPORTING



INTERNAL CONTROLS & FINANCIAL INFORMATION

See pages 29-35 of the Handbook

Procedures should be established to handle:

- Accounting
- Cash Receipts
- Deposits
- Cash Disbursements
- Petty Cash
- Bank Reconciliation
- Cancelled Checks



ANNUAL AUDIT

See pages 36 of the Handbook

In accordance with Board Policy GE (Local), each organization is required to have an audit committee conduct an annual audit of the organizations revenues and expenditures.



REPORTING TO DISTRICT

See page 20 of the Handbook

Booster Clubs are required to submit end-of-year financial statements to the Business Office by September 1st each year.



USING PTO/BC MONEY...

- Donating money vs donating stuff
- Big projects / fund balance
- Work with the principal or director



Club:

[Redacted Club Name]

Primary bank account balance (as of 6/30/2023)

\$ -

Revenues:

Dues	-
Donations and Fundraiser Receipts	-
Earned Interest	-
Other Revenues	-
Total Revenue	\$ -

Expenses:

Prior year (22-23) expenses that cleared the bank after 7/1/2023	-
Direct monetary donations to school/program	-
Booster club operating costs and other direct purchases	-
Other Expenses	-
Total of checks accounted for above but not cleared as of 6/30/2024	-
Total Expenses	\$ -

Primary bank account balance (as of 6/30/2024) \$ -

Please list the the totals of any other accounts such as a CD or investment account owned by the booster club below.

Other account(s) balance on 6/30/2023	\$ -
Other account(s) balance on 6/30/2024	\$ -





QUESTIONS?

CHRIS SCOTT, CHIEF FINANCIAL OFFICER
CSCOTT@EANESISD.NET





LUNCH





POLICIES & PRACTICES

DR. JEFF ARNETT, SUPERINTENDENT OF SCHOOLS
JARNETT@EANESISD.NET





POLICIES & PRACTICES

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

General Policy

The Board acknowledges the important role of parent groups for the support of specific activities by the organization of school booster clubs, parent clubs, and the like.

Guidelines

The Board establishes the following guidelines for the organization and operation of any such clubs:

1. All booster clubs are to submit a constitution or guidelines for operation.
2. The guidelines shall clearly indicate that the goals of the organization are to render support to a particular program, and that the events and activities of the club do not conflict with any Board or administrative regulations that regulate the organization to be supported.
3. The school employee who sponsors, coaches, or directs the activity or club to be supported shall at all times be aware of all Board policies, administrative regulations, or UIL rules, if applicable, and assist the officers of the club to operate within those policies, rules, and regulations.
4. All fundraising projects must have prior approval of the school principal. [See FJ]
5. The club may not establish a petty cash or miscellaneous fund for a coach or sponsor's discretionary use.
6. All funds of this nature must be deposited in the District's activity fund to be spent on approval of the Board and Superintendent as provided by Board policies. [See CFD]
7. Booster clubs and other parent organizations may not give an employee any type of gift, incentive, or award that exceeds the maximum value allowed by UIL rules.
8. Booster clubs that handle any monies through dues collections, fundraising, and the like, shall have an annual audit. This should be approved by an audit committee of the organization. An annual financial statement must be filed with the Superintendent on or before September 1 of each year. This

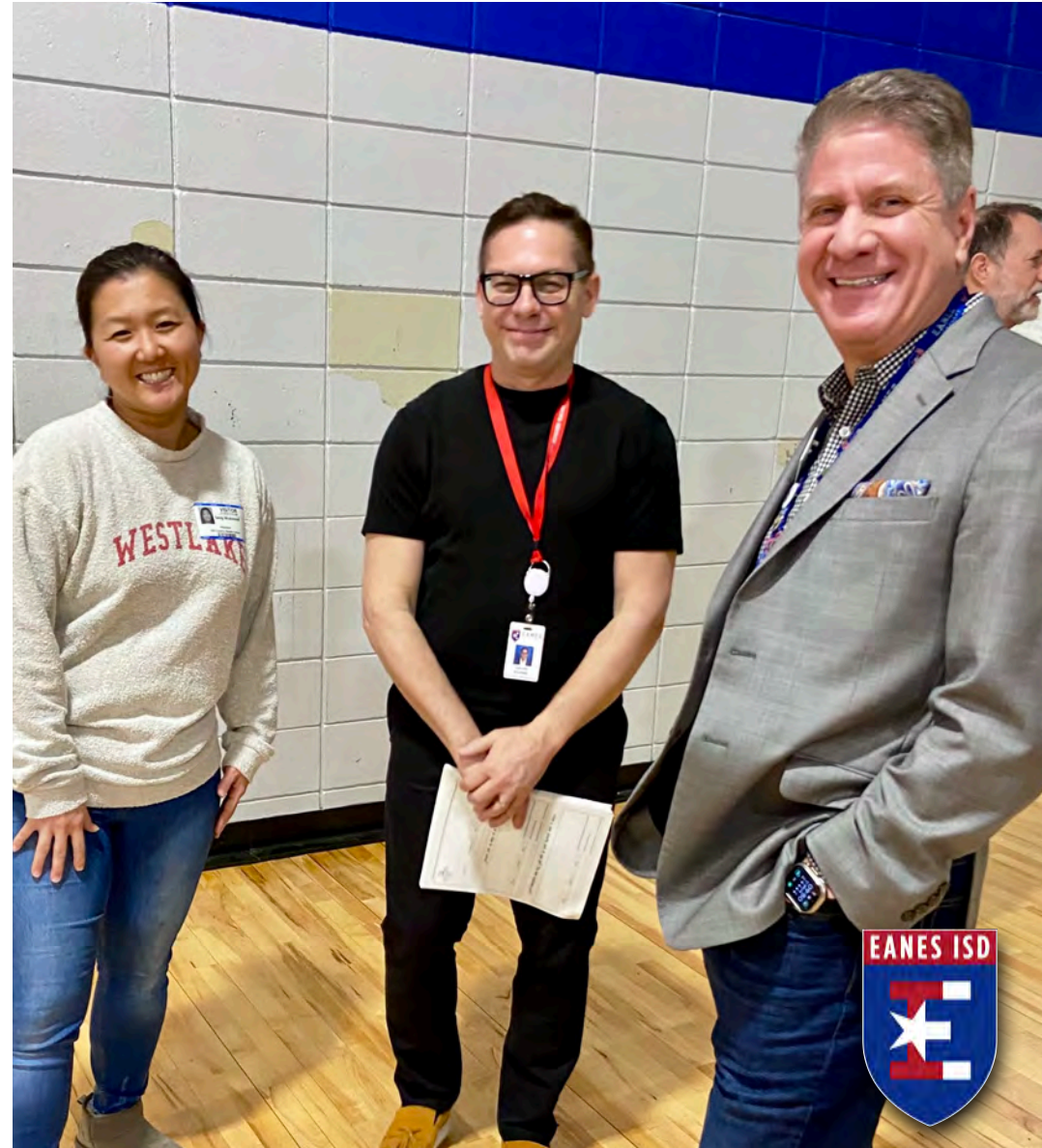
POLICIES AND PRACTICES

- All booster clubs are to submit a constitution or guidelines for operation.
- The events and activities of the club do not conflict with any Board or administrative regulations that regulate the organization to be supported.
- All fundraising projects must have prior approval of the school principal.
- Booster clubs that handle any monies through dues collections, fundraising, and the like, shall have an annual audit. This should be approved by an audit committee of the organization.



POLICIES AND PRACTICES

- An annual financial statement must be filed with the Superintendent on or before September 1 of each year.
- All booster club meetings shall be public meetings, and minutes should be taken at each meeting.



**2024
PTO/BOOSTER CLUB
BOOT CAMP**

Thank you!

