

COVID-19 Exposure Notification Process

A COVID positive individual is identified by staff, family member, or public health and reported to nurse or principal

Notify Tiffany Buckley, Assistant Director Health Services for support in identifying close contacts and potential exposures

Close Contacts Identified

Kitsap Public Health District notified by Health Services

Letters and contact lists compiled by Health Services. Consider: Class/Activity/Bus Route/Recess/Lunch Group

Close contact letters sent by School Office Staff using Skyward Message Center or School Messenger

Nurses connect with exposed student's family or staff member to establish return to school/work date and testing guidance.

Office Coordinator follows regular homework/absence process to support continued student learning

COVID Data Dashboard update as needed

Potential Exposure Identified

Letters and potential exposure lists compiled by Health Services
Consider: Class/Activity/Bus Route/Recess/Lunch Group

Potential exposure letters sent by School Office Staff using Skyward Message Center or School Messenger

COVID Data Dashboard update as needed