

STRATEGIC PLAN STEERING COMMITTEE

MINUTES for

November 21, 2018

All members attended via Zoom Conference, either via video or phone only. David Coit was absent with notice.

1. Review draft Strategic Plan Steering Committee draft Charge.

The draft charge, with a very aggressive timeline was approved by the committee. The preamble paragraph was revised to emphasis that the current facilities are inadequate to meet the needs of students and faculty.

The facilities discussion included a review of the current issues with the heating system, and other issues. Clark offered to find a company who does commercial building evaluations that could be hired to do an assessment of the current facility. His estimate was that it would cost between \$2-3,000 for such a study. The committee was in support of obtaining such an assessment.

2. Research update – review National and state documents contained in the linked dropbox folder.

<https://www.dropbox.com/sh/5so7vwwpmqbjrg2/AAAJr4pustaoa5R-4-WIEwXla?dl=0>

Everyone was given access to the folder. David Ferguson and David Pearson were going to review the National Documents and David Ferguson was going to draft a summary of the key takeaways regarding current and future trends in STEM education. This summary would form that base of the first part of the final plan. The summary will be written like an executive summary, with the bulk of supporting data and reports referenced and contained in an appendix.

3. Identify specific topics/areas to research

Lisa Plimpton has done recent relevant research regarding Bangor HS's STEM Academy and Thornton Academy's Pre-engineering program. The committee was supportive of approaching Lisa for research focused on the Maine education landscape. Kate was going to draft a scope of work. The committee also wanted to get a price from Lisa for Lisa to assist in designing a survey that could be sent to summer camp families, alumni and current students and families. The planning, question writing and organizing of a survey or surveys is going to be staffed by Kate, Dan, David Pearson and Sharon.

4. Time line for our work. The committee is in agreement that there should be a final plan voted on by the Board of Trustees at its May meeting. To meet that deadline, this committee will need to have the outline of a plan, with key findings for the Board of Trustees March workshop. That will give the Committee to take any Board comments and recommendations and include them in the final plan. There may be a need for an April Board of Trustees workshop to review a draft final plan which incorporates the March feedback.

One of the ways to have in inclusive plan, is to host workshops with key constituents around the state. David Ferguson, Sharon and David Pearson were going to staff this effort. The committee thought meetings should be held in Portland, Waterville/Augusta, Bangor and Presque Isle. The Presque Isle meeting could be to the Aroostook Partnership, which is an

existing education/workforce collaborative group in the County. The meetings could be an overview of MSSM history, current national trends in STEM education, the need for a significant investment in MSSM, and a discussion on what they need from a STEM highschool. David Pearson is conducting the next internal discussion on Strategic plan on November 29th from 3:30 – 5:30 pm. David Ferguson and Kate will participate virtually in that meeting to start bridging the internal and Board level work.

For the following Internal planning session, scheduled for February 4th, David Ferguson plans to attend in person.

5. December 1, Board of Trustees meeting @ UMO 10am – 4pm. Workshop. Will present the Steering Committee membership and charge. Workshop exercise to get Board to discuss what makes MSSM special. See if we can identify the special sauce that leads to great outcomes.

Other dates to save: March 1st – Workshop with full board to present key findings and outline of plan. This meeting will occur in the County. March 2nd is the regular Board meeting at MSSM.

May 24th – Board meeting and vote on final plan.

Our next meeting is December 4th from 10am – noon.

An agenda, and Zoom meeting invite will be sent out soon.